Membership Committee

Function: The Membership Committee is responsible for activities that promote membership growth and diversity, and encourage the retention of existing members.

Size of Committee: 10-15 members.
Should include the SPNHC Treasurer as coordinator between the Committee Chairperson and Council, allowing the Membership Committee Chairperson to work closely with the SPNHC Treasurer to effectively coordinate Committee activities. Committee members should consist of representatives of the various natural history disciplines.

Major tasks: Committee activities include:
- Sending invitations to non-member participants of Annual Meetings, to non-member authors in Collection Forum, and other potentially interested individuals;
- Coordinating the advertising of SPNHC membership in various publications and at meetings of related organizations;
- Coordinating the membership booth at SPNHC and other relevant meetings;
- Contributing Membership Profile articles to the SPNHC Newsletter;
- Assessing and making recommendations on membership rates and rate structure; and
- Quantitatively evaluating effectiveness of Committee efforts.

Calendar Items:

1 February: Report to Newsletter;
Determine summer/fall schedule for booth
May/July: Committee meets at the Annual meeting
1 August: Report to Newsletter;
Determine winter/spring schedule for booth

Updated by Tiffany Adrian, March 2014
Reviewed by Jean-Marc Gagnon, March 2014